

Monday 18th January 2020

RE: Reporting a safeguarding concern:

Dear Parent/ Carer,

I write to you to remind you about how to report any safeguarding or welfare concerns you may have during this period of school closure.

As ever, the reporting a concern button is available 24 hours a day, 7 days a week on our school website. This can be used to report any issues (anonymously if you wish) to the school's Safeguarding Team :



<https://swgflwhisper.org.uk/report/har4>

In addition, I have set up an email address for parents and pupils to report any concerns at any time: concerns@hdhs.school

Finally, you can raise a concern about a child or young person to the Local Authority (Essex Safeguarding Children Board) by calling 03456037627 or going to <https://www.escb.co.uk/>.

Yours faithfully,

A handwritten signature in black ink that reads "James Loten". The signature is written in a cursive style with a horizontal line underneath.

J. W. Loten

Deputy Headteacher and Designated Safeguarding Lead